



**WELCOME TO
COMPUTER SCIENCE**

Meet your Deputy Head of Department (Teaching)



- ❑ [Dr Ian Gray](#)
- ❑ Responsible for all matters related to on-campus teaching
- ❑ My door is always open for a chat - CSE/041

What to expect

- ❑ Study of taught modules in Semester 1 and 2 (3 modules per semester).
- ❑ Project module is studied in Summer Semester.
- ❑ Approximately 9-12 hours per week contact time for taught stage (3-4 hours per module).
- ❑ VLE module sites contain learning resources, online assessment papers and submission points.
- ❑ University is different to school
- ❑ You have to bring yourself to your learning
- ❑ Academics are coaches, not teachers
- ❑ There will be errors, mistakes, etc.
 - ❑ Computer Science moves at light speed
 - ❑ But we can get things sorted out
 - ❑ And you will have opportunities you have never had before



Meet your Chair Board of Examiners



- ❑ [Dr Steven Wright](#)
- ❑ Responsible for all matters related to on-campus assessment
- ❑ Ensuring assessment processes are fair and consistent while following university policies and procedures

What to expect

- ❑ Sessions on Assessments and Academic Integrity
 - ❑ Part of the Transition to University course - important



Meet your Director of Students



- ❑ [Dr Katrina Attwood](#)
- ❑ Responsible for academic support
- ❑ Always available for a chat - CSE/036 (email katrina.attwood@york.ac.uk)

What to expect

- ❑ Transition to Study at York course in Semester 1
 - ❑ Explaining “how things work” at York
 - ❑ Teaching, assessment, administrative things
- ❑ Helping organise student-staff socials and community
- ❑ I’ll also be teaching on TECC module



Adapting to University Life

Take some time to find your feet. We're here to guide you to become independent learners.

'Transition to Study at York' lectures in Semester 1 will help. Lots of support - please do ask for help if you need it!

It might feel daunting... but remember to make the most of your time here. Trying something new is a great way to meet people, have fun and develop your skills!

- ❑ Over 20,000 students from more than 150 different countries
- ❑ Over 200 student-run societies to join
- ❑ More than 65 sports clubs
- ❑ 11 colleges providing your home from home
- ❑ Mix of campus and city living in York



Who's who?



People you will meet

- ❑ **Your fellow students** - make connections with new and continuing students that you will meet during teaching sessions and student events.
- ❑ **Your Personal Supervisor** - academic staff member (check evision to find their name) to advise you on university life via meetings held twice per semester.
- ❑ **Academic Staff** - academic experts who will introduce you to academic subject areas, key concepts and outline your learning objectives.
- ❑ **Graduate Teaching Assistants** - assisting academic staff during practical sessions
- ❑ **Student Services Team** - to support your student journey from admissions, induction, teaching, placements, wellbeing, assessment and graduation. If you have questions, a great contact is Jo who is based at the reception desk!

What's where?



IAN WAND BUILDING

The home of Computer Science & Maths. Key areas are Reception, The Pod, right wing for teaching & labs, left wing staff offices. You have 24/7 access.



CENTRAL HALL (WEST CAMPUS)

Based on West Campus, Central Hall is a large venue that we use for larger lectures and events. Graduation takes place here.



PIAZZA BUILDING

Lectures and seminar teaching space. Piazza Starbucks and Piazza Restaurant also based here serving hot and cold food.



RON COOKE HUB

Lectures and seminar teaching space. Hub Café is based here with hot and cold food supplies.



LAW & SOCIOLOGY BUILDING

The home of Law & Sociology departments. Also used for Computer Science lectures and seminars.

What's when?



Check your timetable

- ❑ Teaching begins from Monday 22nd September 2025.
- ❑ Check your [personalised online timetable](#). You can download the [MyUoY App](#) to view your timetable!
- ❑ Integrate your timetable with any personal electronic devices.
- ❑ Use the [UoY Campus Map](#) to check teaching locations.
- ❑ The timetable updates. Check it regularly!

Semester 1 (September 2025 to January 2026)

	September			October				November				December					January				
Week commencing	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	
Week number	S1/0	S1/1	S1/2	S1/3	S1/4	S1/5	S1/6	S1/7	S1/8	S1/9	S1/10	S1/11	V	V	V	V	S1/12	S1/13	S1/14	S1/15	
Undergraduate	W	1	2	3	4	5	C	6	7	8	9	10	11	V	V	V	V	RV	RA	RA	RA
Postgraduate taught	W	1	2	3	4	5	C	6	7	8	9	10	11	V	V	V	V	RV	RA	RA	RA

Semester 2 (February 2026 to June 2026)

	February					March					April				May				June
Week commencing	2	9	16	23	30	2	9	16	23	30	6	13	20	27	4	11	18	25	1
Week number	S2/0	S2/1	S2/2	S2/3	S2/4	S2/5	S2/6	S2/7	V	V	S2/8	S2/9	S2/10	S2/11	S2/12	S2/13	S2/14	S2/15	
Undergraduate	W	1	2	3	4	5	6	7	V	V	8	9	10	11	RV	RA	RA	RA	
Postgraduate taught	W	1	2	3	4	5	6	7	V	V	8	9	10	11	RV	RA	RA	RA	

W	Welcome week (no teaching)	
1 - 15	Teaching and learning weeks	
C	Consolidation week	No teaching, learning or assessment
V	Vacation	No teaching, learning or assessment

RV	Revision and essay writing weeks (free from contact time and scheduled assessments)
RA	Revision and assessment weeks (departments will set examinations and assessment deadlines)

Your Student Services Teams

Your Student Services Team provides tailored support to Computer Science and Maths students across on-campus UG and PGT, and PGR to ensure courses run smoothly.

From enquiry, admissions, student support, assessment, placements, graduation and beyond, we guide the student journey. Working closely with academic colleagues, we aim to ensure that you thrive during your studies at York.



UNIVERSITY
of York



Student Services Teams



❑ **Applicant Experience & Global Programme Partnerships**

Oversee admissions, outreach, student events & strategic academic partnerships.

Email: cs-ug-admissions@york.ac.uk

❑ **Programme Delivery**

UG and PGT on-course experience - student records, assessment, progression & wellbeing.

Email: cs-reception@york.ac.uk, cs-ug-admin@york.ac.uk, cs-exams@york.ac.uk

❑ **Placements & Employability Team**

Oversee undergraduate placements & employability operations.

Email: cs-placements@york.ac.uk

❑ **Graduate School Office**

PGR on-course experience - progression, wellbeing & examination.

Email: cs-pgr-admin@york.ac.uk

Communication & Support



Keeping up to date

- ❑ Check your @york.ac.uk email every day.
- ❑ Keep an eye on the [VLE](#) for module announcements/info.
- ❑ Review [Student Handbooks](#) and the [Student Intranet](#) which contains lots of useful information.
- ❑ Follow us on Instagram: [@uoycomputerscience](#) & [LinkedIn](#).

If things go wrong

- ❑ If you are struggling to attend or submit assessments, please let us know.
- ❑ The earlier you reach out, the more options you will have to support you - e.g. extensions, sitting assessments at a later date or taking a break from studies.
- ❑ If in doubt about who to contact, visit the CS Reception desk or email cs-maths-reception@york.ac.uk.

Open Door and Student Wellbeing Team

Student Wellbeing Officer

- ❑ Magda Praszczyk vel Tracz
- ❑ Email: magda.praszczykveltracz@york.ac.uk
- ❑ Online Booking: [SWO Self-booking system](#)



Departmental Open Door Practitioner

- ❑ Rob O'Hagan
- ❑ Email: opendoor@york.ac.uk
- ❑ Online Booking: [Open Door Referral Form](#)
- ❑ Brief intervention, advice, guidance and signposting



Student Wellbeing Officer: Magda



Services Offered

- ❑ Mental health issues
- ❑ Anxiety
- ❑ Stress
- ❑ General Wellbeing
- ❑ Relationship problems
- ❑ Isolation
- ❑ Finances
- ❑ Housing
- ❑ Academic pressure and stress
- ❑ Motivation
- ❑ Organisation
- ❑ Time Management
- ❑ 1:1 holistic support
- ❑ Appointments face to face, via Zoom or telephone
- ❑ Scan the QR code, to book an appointment with your Student Wellbeing Officer



Don't be like this...

Been 6 months
since I joined the
gym and no progress.
I'm going there in
person tomorrow to
find out what's
going on...

Attendance & Engagement



- ❑ **ALL** teaching sessions are compulsory (including supervision meetings).
- ❑ Attendance is monitored via [Check-In](#). Codes will be generated for sessions that you should enter into the Check-In system to register your attendance.
- ❑ Any students falling below a satisfactory level of attendance will be signposted to welfare support.
- ❑ Engaging with your study makes it more rewarding. Personally and intellectually... and in terms of achievement.
- ❑ **You** are responsible for researching, studying and managing your own learning.
- ❑ Plan your time carefully and be aware of assessment deadlines. If you fall behind or don't understand something, ask the teaching staff for support.
- ❑ You can download the [MyUoY App](#) for a quick link to access Check-In!

Teaching Feedback Form

- ❑ We want to hear from you! If something isn't quite right, send us [feedback about our teaching](#) so that we can investigate.
- ❑ You can also use the linked online form to submit positive feedback so that we can aim to replicate this!
- ❑ All form submissions are reviewed by [Dr Jen Beeston](#), Teaching Quality Manager.

Course Reps

- ❑ Course Reps (appointed in Semester 1) are the voice of their cohorts and work with staff to make improvements.
- ❑ They attend decision-making department committees (Student Staff Forum) which investigate and resolve any issues.
- ❑ Review [Student Representation](#) info to get involved or find out more!

Student Voice: Meet your Department Rep

- Chair discussions to ensure concerns are tackled promptly and effectively
- Support and guide the team of course reps
- Drive initiatives and organise events to connect students and staff
- Committed to shaping a stronger and more inclusive CS & Maths community



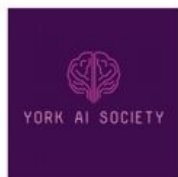
Lurvish Polodoo

3rd Year CS with AI



computersciencerep@yorksu.org
glm551@york.ac.uk





york . pub

Respect

The University and Department have a zero-tolerance approach to all forms of discrimination or harassment. This includes inappropriate comments face-to-face, by email or social media. Anyone can raise concerns via the below channels:

- ❑ [Report & Support](#)
- ❑ [Dignity Contacts](#)
- ❑ Director of Students
- ❑ Cases are handled by the Head of Department in line with University policy.



Keeping yourself safe



York is a safe city but remember to take usual precautions - stay alert, keep your possessions close and stick to well-lit roads and pavements after dark.

The [Campus Safety team](#) can provide security advice, answer your questions at the Campus Safety Hub or our Reception Points, support colleagues in Facilities Management, and aid any emergency services attending campus.

- ❑ **Call 999 for all emergencies**
- ❑ **Call +44 (0)1904 32 3333 if it's urgent but not dangerous**
- ❑ **Call +44 (0)1904 32 4444 for general security and safety questions**



Get 24/7 access to the Campus Safety team on campus through the [SafeZone app](#).

Meet your Academic Disability Representative

- ❑ [Dr Steven Xiaotian Dai](#)
- ❑ Point of contact in the department for students with disabilities
- ❑ Liaison between the department and central Disability Services team

Disability Services Support

- ❑ The [Disability Services team](#) can arrange academic support and adjustments for disabled students, including those who are neurodiverse. This may include students who:
 - ❑ are blind or visually impaired
 - ❑ are deaf or hearing impaired
 - ❑ have a long-standing illness or health condition such as diabetes or chronic fatigue
 - ❑ have a mental health condition
 - ❑ are autistic
 - ❑ have a specific learning difficulty (SpLD) such as dyslexia dyspraxia or ADHD
 - ❑ have physical/mobility difficulties



Meet your Academic Disability Representative



How to access support Student Support Plan (SSP)

- ❑ Students should contact Disability Services via the [online registration form](#) and provide supporting information.
- ❑ A Disability Practitioner will work with you to create a SSP outlining reasonable adjustments such as occasional coursework extensions or extra time in exams.
- ❑ With your consent, your SSP will be shared with department Disability contacts, your Personal Supervisor and teaching arrangements are shared with relevant academic staff.
- ❑ **Important:** You may have had support via your previous education provider e.g. school or college. These details are **not** automatically carried over to the University even if you have provided details during the admissions or registration process. You should contact Disability Services through the process outlined to request a SSP.

Meet your Academic Disability Representative



Important Deadlines

The deadlines for providing Disability Services with appropriate evidence are:

- ❑ Friday 24th October 2025 (**End of Semester 1 Week 5**)
(Jan 2026 assessments)
- ❑ Friday 6th March 2026 (**End of Semester 2 Week 4**)
(May 2026 assessments)

Computer Science Support

- ❑ CS Disability Representative: cs-disability@york.ac.uk
- ❑ Student Wellbeing Officer: magda.praszczykveltracz@york.ac.uk
- ❑ Personal Supervisors (check evision to find their name)

QR Code: Disability Services



What next?

- ❑ Meet your supervisor (Week 0 - 2)
- ❑ Check your timetable
- ❑ Check the VLE for access to your modules (reading lists etc)
- ❑ Register with Disability Services if applicable
- ❑ Engage with relevant tuition fee admin:
fees-office@york.ac.uk
- ❑ Engage with relevant visa admin:
student-visa@york.ac.uk
- ❑ Attend Computer Science Social (Wednesday afternoon)
- ❑ Have fun!!!

